MEGHALAYA PUBLIC SERVICE COMMISSION SHILLONG

No. MPSC/ADVT-38/1/2014-2015/30 ,

Dated Shillong, the 2nd March, 2015

Applications (Off-line/On-line) in the Commission's prescribed form AF-I are invited from genuine citizens of India who are desirous to apply as per the terms and conditions of this Advertisement for recruitment to the various categories of posts specified in the table below.

Application will be received up to 5:00 P.M. on 17th April, 2015 and no application will be entertained after the closing date. For on-line applications through MPSC Website closing date is 23:59 Hrs on 17th April, 2015 after which the link will be disabled.

PARA 1: LISTS OF POSTS

Name of Posts, Pay Scale and Required Qualification	No. of Vacancies	Age & Relaxation as on 1.1.2015
Senior Research Officer under Fishery Department.		
Rs. 20,700-620-24420-730-29,530-890-36,650/-pm		Minimum 35 years and a maximum of 40 years. Upper age
Ph.D in Fishery Science with 3 (three) years experience.	1	
Other Qualification: Candidate should know at least one of the local languages.		limit is relaxable by 5 years for SC/ST candidates.
Homoeopathic Physician under Health & Family Welfare Department.		
Rs. 17000-470-20290-EB-560-25330-760-33690/-pm		23 to 29 years. Upper age limit is
The candidate must be a Degree holder in Bachelor of Homoeopathic Medicine & Surgery (BHMS) with one year of compulsory internship from any recognised Institution under the Indian Medicine Central Council (Central Council of Homoeopathy) Act, 1970. The candidate should also be a registered practitioner of Homoeopathic Medicine under any State Board/Council of Homoeopathic Medicine in India.	4	relaxable by 5 years for SC/ST candidates. There is no age limit for candidates who are already in Meghalaya Govt. service provided they entered service within the prescribed age limit.
<u>Eligible</u> : Preference in selection may be given to the candidates who are " Bonded candidates " i.e. the candidates who were sponsored by the State of Meghalaya for BHMS course and who have executed a bond to serve in rural areas for a minimum period of 5 years.		
Animal Husbandry & Veterinary Officers under Animal Husbandry & Veterinary Department.		
Rs. 17000-470-20290-EB-560-25330-760-33690/-pm		18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates
(i) B.V.Sc. Degree in Veterinary Science from any recognised University.	6	SC/S1 Candidates
(ii) He/She must possess recognised qualification included in the first or second Schedule to the Indian Veterinary Council Act,1984 and registered with the State Veterinary Council/Veterinary Council Of India as laid down in Schedule II (a)		
Dairy Officer under Animal Husbandry & Veterinary Department.		18 - 27 years. Upper age limit is relaxable by 5 years in respect of
Rs. 17000-470-20290-EB-560-25330-760-33690/-pm	7	SC/ST candidates
B.Tech (Dairy Technology) from any recognised University.		
	Senior Research Officer under Fishery Department. Rs. 20,700-620-24420-730-29,530-890-36,650/-pm Ph.D in Fishery Science with 3 (three) years experience. Other Qualification: Candidate should know at least one of the local languages. Homoeopathic Physician under Health & Family Welfare Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm The candidate must be a Degree holder in Bachelor of Homoeopathic Medicine & Surgery (BHMS) with one year of compulsory internship from any recognised Institution under the Indian Medicine Central Council (Central Council of Homoeopathy) Act, 1970. The candidate should also be a registered practitioner of Homoeopathic Medicine under any State Board/Council of Homoeopathic Medicine in India. Eligible: Preference in selection may be given to the candidates who are "Bonded candidates" i.e. the candidates who were sponsored by the State of Meghalaya for BHMS course and who have executed a bond to serve in rural areas for a minimum period of 5 years. Animal Husbandry & Veterinary Officers under Animal Husbandry & Veterinary Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm (i) B.V.Sc. Degree in Veterinary Science from any recognised University. (ii) He/She must possess recognised qualification included in the first or second Schedule to the Indian Veterinary Council Act, 1984 and registered with the State Veterinary Council I/Veterinary Council Of India as laid down in Schedule II (a) Dairy Officer under Animal Husbandry & Veterinary Department.	Senior Research Officer under Fishery Department. Rs. 20,700-620-24420-730-29,530-890-36,650/-pm Ph.D in Fishery Science with 3 (three) years experience. Other Qualification: Candidate should know at least one of the local languages. Homoeopathic Physician under Health & Family Welfare Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm The candidate must be a Degree holder in Bachelor of Homoeopathic Medicine & Surgery (BHMS) with one year of compulsory internship from any recognised Institution under the Indian Medicine Central Council (Central Council of Homoeopathy) Act, 1970. The candidate should also be a registered practitioner of Homoeopathic Medicine under any State Board/Council of Homoeopathic Medicine in India. Elligible: Preference in selection may be given to the candidates who were sponsored by the State of Meghalaya for BHMS course and who have executed a bond to serve in rural areas for a minimum period of 5 years. Animal Husbandry & Veterinary Officers under Animal Husbandry & Veterinary Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm (i) B.V.Sc. Degree in Veterinary Science from any recognised University. (ii) He/She must possess recognised qualification included in the first or second Schedule to the Indian Veterinary Council Act,1984 and registered with the State Veterinary Council/Veterinary Council Of India as laid down in Schedule II (a) Dairy Officer under Animal Husbandry & Veterinary Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm 7

5.	Medical & Health Officers under Health & Family Welfare Department. Rs. 17000-470-20290-EB-560-25330-760-33690/-pm The candidate must be an MBBS holder from any recognised Medical Institution in India, duly registered with MCI Eligibility: Preference for selection shall be given to the candidates who are bonded candidates i.e. candidates who have executed a Bond to serve in Rural Areas for a minimum period of 5 (five) years.	50	23 to 31 years relaxable by 5 years in respect of SC/ST. No age limit for candidates already in Government service within the prescribed age limit.
6.	Assistant Conservator of Forest under Forests & Environment Department Rs. 17,000-470-20290-EB-560-25330-760-33690/- pm Candidates must possess Bachelor's Degree (or equivalent) in Science or Engineering of any recognised University with at least one of the following subjects: (i) Agriculture (ii) Botany (iii) Chemistry (iv) Computer Applications/Computer Science (v) Engineering (Agriculture / Chemical /Civil / Computer / Electrical / Electronics / Mechanical) (vi) Environmental Sciences (vii) Forestry (viii) Geology (ix) Horticulture (x) Mathematics (xi) Physics (xii) Statistics (xiii) Veterinary Science (xiv) Zoology Persons who have applied for the post in response to the earlier Advertisement No. MPSC/ADVT-38/1/2012-2013/13, dt. 1st July, 2013 and not overaged need not apply again. The Commission will conduct a common recruitment for all 4 (four) vacancies. Other criteria/requirements on Physical Standards, Physical Test, Method of Selection, Syllabus, Terms and Conditions etc. are available and can be downloaded from the Commission's website viz www.mpsc.nic.in	2	a. 20 to 27 years. Candidates belonging to ST/SC will get a further relaxation of the upper age limit by 5 years. In the case of Exservicemen, the maximum age limit prescribed is upto 37 years irrespective of Castes. b. The Departmental candidates having requisite qualifications may also apply and in the event of their selection, the period of training will be treated as per existing rules and regulations.
7.	Rs. 14700-370-17290-EB-480-21610-650-28760/-pm Minimum B.F.Sc or B.Sc with Pisciculture Other Qualification: Candidate should know at least one of the language viz. Khasi/Garo/Jaintia. Candidate recommended by the M.P.S.C will have to undergo a one year training course at C.I.F.E Mumbai or Kolkata. Before undergoing a training course, the candidate shall have to execute a bond binding themselves with the Fishery Department, Government of Meghalaya to serve the Department for at least 5 (five) years after successful completion of the Training Course, otherwise they will have to refund all expenses incurred by the Department during the training. Further successful candidate from the training course shall be recognised as qualified for Fishery Officer post otherwise he/she shall be deemed unqualified for promotion etc during the service.	7	18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates.

8.	Assistant Teacher Bengali in Tura Public School, Tura.		Candidates should not be less than	
	Rs. 15700-390-18430-EB-510-23020-690-30610/- pm for Post Graduate and Rs. 14700-370-17290-EB-480-21610-650-28760/- pm for Graduate plus usual allowances as admissible under the rules. Graduate in any stream from recognised University in India with Bengali as one of the subject and preferably with B.Ed.	1	18 years and not more than 27 years of age. Upper age limit is relaxable by 5 years in respect of SC/ST candidates and upto 35 years for candidates employed in Govt. Aided Institutions and ICSE Schools. There is no age limit for candidates who are already in Govt. Service provided that they entered service within the prescribed age limit.	
9.	Assistant System Engineer in Shillong Polytechnic Rs. 14100-350-16550-EB-460-20690-620-27510/-pm		18 - 27 years relaxable by 5 years in respect of SC/ST candidates. No age limit for those who are already	
	At least 2 nd Class Bachelor Degree in Computer Science & Engineering / Computer Engineering / Computer Technology / IT course from recognised College/University / IIT or other recognised Technical Institute offering Degree course in Electronics Engineering. Preference will be given to the candidates having experience in teaching.	1	in Meghalaya Government Service provided they entered service within the age limit.	
10.	Senior Instructor in Computer Science & Engineering in Shillong Polytechnic.		18 - 27 years relaxable by 5 years in respect of SC/ST candidates. No age limit for those who are already	
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm	1	in Meghalaya Government Service provided they entered service	
	At least 2 nd Class Diploma holder in Computer Science & Engineering from a recognised Polytechnic/Institution conducting Diploma courses. Preference will be given to candidate having practical experience in any Engineering/Technical Institute Workshop or Industry.	1	within the age limit.	
11.	Senior Instructor in Civil Engineering in Shillong Polytechnic.		18 - 27 years relaxable by 5 years in respect of SC/ST candidates. No	
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm At least 2 nd Class Diploma holder in Civil Engineering from a recognised Polytechnic/Institution conducting Diploma courses. Preference will be given to candidate having practical experience in any Engineering/ Technical Institute, Workshop or Industry.	2	age limit for those who are already in Meghalaya Government Service provided they entered service within the age limit.	
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12.	Assistant Teacher (Hindi) in Government Secondary Schools under Education Department. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus usual allowances as admissible.		Candidates must not be less than 18 years and not more than 27 years of age. Upper age limit is relaxable by 5 years in respect of SC/ST candidates.	
	Graduate in Arts/Science/Commerce with B.Ed and Hindi as one of the subject at Degree Level from a recognised University. OR Graduate in Arts/Science/Commerce with B.Ed having separate	4	For teachers teaching in Aided Institutions, Upper age limit is fixed at 35 years. No age limit for candidates already employed in Government of Meghalaya	
	degree qualification like 'RATNA' in Hindi Language from a recognised University.		provided that they entered service at qualifying age.	
13.	Assistant Teacher Science (Life Science) in Government Secondary Schools under Education Department.		Candidates must not be less than 18 years and not more than 27 years of age. Upper age limit is	
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus usual allowances as admissible.	4	relaxable by 5 years in respect of SC/ST candidates. For teachers teaching in Aided	
	Graduate in Science (Botany & Zoology) with B.Ed from a recognised University.		Institutions, Upper age limit is fixed at 35 years. No age limit for candidates already employed in Government of Meghalaya provided that they entered service at qualifying age.	
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14.	Ayush Scientific Officer under Directorate of Health Services (Research etc) Meghalaya, Shillong.		
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm		19 27 years Upper aga limit is
	Post for Botany/Pharmacology Laboratory: M.Pharma/Ph.D or B.Pharma/ M.Sc (Botany)	2	18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates.
	Post for Chemistry Section: M.Pharma/Ph.D or B.Pharma/ M.Sc (Chemistry)		
	Experience: 3 years in Ayush Laboratory.		
15.	Block Extension Educator (BEE) in any Rural Family Welfare Centre in the State.		
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus allowances.	8	18 - 27 years. Upper age limit is relaxable by 5 years in respect of
	Graduate in Arts/ Science/ Commerce from a recognized University.	0	SC/ST candidates.
	Additional Qualification: Knowledge of Khasi, Jaintia and Garo Language is essential. Preference will be given to the candidate having Experience in Family Welfare Programme.		
16.	Border Areas Development Officer under Border Areas Development Department.		Candidates must not be less than 18 years and not more than 27
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus usual allowances as admissible under the Rules.	2	years of age. Upper age limit is relaxable by 5 years in respect of SC/ST candidates.
	Bachelor Degree in Arts / Science/ Commerce from recognised University. Knowledge of Khasi, Jaintia or Garo language is desirable.		
17.	Junior Engineer at Ri-Bhoi District, Nongpoh, under the Directorate of Housing, Meghalaya, Shillong.		18 to 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates. No age limit for
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm	1	candidates who are already in Meghalaya Govt. Service provided
	Three years Diploma Course in Civil Engineering from recognised Institution.		they entered service within the prescribed age limit.
	OR		
	Licentiate in Civil Engineering (3 years course) from a recognised Institution		
18.	Junior Engineer (civil) in the Directorate of Fisheries.		18 - 27 years. Upper age limit is
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm		relaxable by 5 years in respect of SC/ST candidates. No age limit for candidate who are already in
	Must have passed the 3 years Diploma Course in Civil Engineering or Overseer Grade- II/ Draftsman/ Surveyor with 10 years continuous service or trained Sectional Assistant with 10 years continuous service who have passed 12 months Section Assistant Training from any recognised institute and has completed 10 years continuous service having passed Matriculation or its equivalent examination. The candidate should know to speak and write either Khasi or Garo language.	7	Government Service provided that they entered service within the prescribed age limit.
19.	Sub-Divisional Public Relations Officer in the Directorate of Information and Public Relations, Meghalaya, Shillong.		18 to 27 years. Upper age limit is relaxable by 5 years in case of candidates belonging to SC/ST
	Rs. 14100-350-16550-EB-460-20690-620-27510/-pm Graduate in any streams. Preference will be given to those who passed degree in Mass Communication/Journalism from any recognized Institute.	1	community. No age limit for those who are already in Government service provided they entered service within the prescribed age limit.
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20.	Junior Accounts Assistant (JAA) under the Administrative Control of the Director of Accounts and Treasuries, Meghalaya, Shillong. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus usual allowances as admissible under the rules. Degree in any Stream from any University recognised by the Govt. of Meghalaya, with basic knowledge in computer. Syllabus can be downloaded from the office website www.mpsc.nic.in	42	18 to 27 years. Upper age limit is relaxable by 5 years in case of candidates belonging to SC/ST candidates. No age limit for candidates who are already in Meghalaya Government Service provided they entered service within the prescribed age limit.
21.	Forest Rangers under the Principal Chief Conservator of Forests & Head Forest Force, Meghalaya Rs. 14100-350-16550-EB-460-20690-620-27510/-pm including dearness allowance, subject to satisfactory progress in the training course. Candidates must possess a Bachelor's Degree (or equivalent) in Science or Engineering from any recognised University with at least one of the following subjects: i. Agriculture ii. Botany iii. Chemistry iv. Computer Applications/Computer Science v. Engineering (Agriculture/Chemical/Civil/Computer/Electrical/Electrical/Electricis/Mechanical) vi. Environmental Sciences vii. Forestry viii. Geology ix. Horticulture x. Mathematics xi. Physics xii. Statistics xiii. Veterinary Science xiv. Zoology Other criteria / requirements on Physical Standards, Physical Test, Method of Selection, Terms and Conditions etc. are available at the Commission's website viz. www.mpsc.nic.in	7	Candidates must not be less than 18 years or more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. In the case of Ex-Servicemen, the maximum age limit prescribed is 37 years irrespective of caste.
22.	Junior Basketball Coach for Shillong under the Directorate of Sports and Youth Affairs, Meghalaya, Shillong. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus all allowances as admissible under the rules. (i) Graduate in any stream (ii) Must have a Diploma in Sports Coaching in the relevant sports discipline from NSNIS Patiala, or its subsidiary Regional Institutes. Preference will be given to those candidates financially assisted by the Directorate of Sports & Youth Affairs for undergoing studies in Physical Education or Sports Coaching. Selected candidates should also be ready to serve in different Districts of the State.	1	Candidates must not be less than 18 years and more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. There is no age limit for those who are already in the Government Service provided they entered service within the age limit.
23.	Junior Athletic Coach one each for Ampati, Nongstoin, Tura and Resubelpara under the Directorate of Sports and Youth Affairs, Meghalaya, Shillong. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus all allowances as admissible under the rules. (iii) Graduate in any stream (iv) Must have a Diploma in Sports Coaching in the relevant sports discipline from NSNIS Patiala, or its subsidiary Regional Institutes. Preference will be given to those candidates financially assisted by the Directorate of Sports & Youth Affairs for undergoing studies in Physical Education or Sports Coaching. Selected candidates should also be ready to serve in different Districts of the State.	4	Candidates must not be less than 18 years and more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. There is no age limit for those who are already in the Government Service provided they entered service within the age limit.

24.	Junior Football Coach one each for Mawkyrwat, Khliehriat, Ampati, Resubelpara, Tura and Shillong under the Directorate of Sports and Youth Affairs, Meghalaya, Shillong. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus all allowances as admissible under the rules. (v) Graduate in any stream (vi) Must have a Diploma in Sports Coaching in the relevant sports discipline from NSNIS Patiala, or its subsidiary Regional Institutes. Preference will be given to those candidates financially assisted by the Directorate of Sports & Youth Affairs for undergoing studies in Physical Education or Sports Coaching. Selected candidates should also be ready to serve in different Districts of the State.	6	Candidates must not be less than 18 years and more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. There is no age limit for those who are already in the Government Service provided they entered service within the age limit.
25.	Junior Archery Coach for Shillong under the Directorate of Sports and Youth Affairs, Meghalaya, Shillong. Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus all allowances as admissible under the rules. (vii) Graduate in any stream (viii) Must have a Diploma in Sports Coaching in the relevant sports discipline from NSNIS Patiala, or its subsidiary Regional Institutes. Preference will be given to those candidates financially assisted by the Directorate of Sports & Youth Affairs for undergoing studies in Physical Education or Sports Coaching. Selected candidates should also be ready to serve in different Districts of the State.	1	Candidates must not be less than 18 years and more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. There is no age limit for those who are already in the Government Service provided they entered service within the age limit.
26.	Physical Training Instructor one each for Mawkyrwat & Khliehriat, Ampati, Shillong & Resubelpara under the Directorate of Sports and Youth Affairs, Meghalaya, Shillong Rs. 14100-350-16550-EB-460-20690-620-27510/-pm plus all allowances as admissible under the rules A candidate should be BPE /BPEd in physical Education from any recognised College / Institute in India. Preference will be given to those candidates financially assisted by the Directorate of Sports & Youth Affairs for undergoing studies in Physical Education or Sports Coaching. Selected candidates should also be ready to serve in different Districts of the State.	5	Candidates must not be less than 18 years and more than 27 years of age. The upper age limit for SC/ST is relaxable by 5 years. There is no age limit for those who are already in the Government Service provided they entered service within the age limit.
27.	Lower Division Assistant Rs. 11300-280-13260-EB-360-16500-500-22000/- pm Graduate in any stream	Meghalaya Secretariat- 83 M.P.S.C - 4	18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates. No age limit for candidate already in regular Government Service
28.	Instructor in I.C. Engine in Shillong Polytechnic Rs. 11300-280-13260-EB-360-16500-500-22000/- pm Minimum requisite qualification is H.S.L.C/S.S.L.C passed and a pass in the Trade Test in the respective trade conducted by a recognised I.T.I/Technical Institution affiliated to D.G.C.T., New Delhi	1	18 -27 years relaxation by 5 years in respect of candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the age limit.
29.	Instructor in Plumbing Shop in Shillong Polytechnic Rs. 11300-280-13260-EB-360-16500-500-22000/- pm Minimum requisite qualification is H.S.L.C/S.S.L.C passed and a pass in the Trade Test in the respective trade conducted by a recognised I.T.I/Technical Institution affiliated to D.G.C.T., New Delhi	1	18 -27 years relaxation by 5 years in respect of candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the age limit.

30.	Junior Instructor in Machines in Shillong Polytechnic Rs. 11300-280-13260-EB-360-16500-500-22000/- pm Minimum requisite qualification is H.S.L.C/S.S.L.C passed and a pass in the Trade Test in the respective trade conducted by a recognised I.T.I/Technical Institution affiliated to D.G.C.T., New Delhi	1	18 -27 years relaxation by 5 years in respect of candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the age limit.
31.	Pattern Making Instructor in Jowai Polytechnic Rs. 11300-280-13260-EB-360-16500-500-22000/- pm Minimum requisite qualification is H.S.L.C/S.S.L.C passed and a pass in the Trade Test in the respective trade conducted by a recognised I.T.I/Technical Institution affiliated to D.G.C.T., New Delhi	2	18 -27 years relaxation by 5 years in respect of candidates belonging to SC/ST. No age limit for those who are already in Meghalaya Government Service provided they entered service within the age limit.
32.	Librarian in Shillong Polytechnic Rs. 9900-250-11650-EB-320-14530-440-19370/-pm At least 2 nd Class Master's Degree in Library Science/ Information Science.	1	18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates. No age limit for those who are in the Meghalaya Govt. service provided they entered service within the age limit.
33.	Assistant Inspectors of Excise under the Office of the Commissioner of Excise, Meghalaya. Rs. 9200-230-10810-EB-300-13510-410-18020/-pm. A candidate must have passed P.U.C. or HSSLC or 12 th Standard Examination in any stream from any Institution recognised by the Government of Meghalaya. A candidate must be physically fit and free from any physical deformity and mental disorder.	21	18 - 27 years. Upper age limit is relaxable by 5 years in respect of SC/ST candidates and further relaxable up to 35 years in the case of those who are already in Meghalaya Government Service provided that they entered Government service within the prescribed limit

* For persons with Physical Disabilities (PWDs) age is relaxable by 10 years (15 years for ST/SC) applicable to posts where reservation is admissible to PWD's as per Govt. Notification No. PER (AR).150/88/Pt/282, dt. 25th January, 2012.

The date of birth to be accepted by the Commission is as entered in the Matriculation/Secondary School Leaving Certificate/or a Certificate recognized by an Indian University as equivalent to Matriculation or an extract from the official Registers duly Certified by the proper authority of the Board of School Education. Proof other than these, will not be accepted by the Commission.

PARA 2: APPLICATION FORM

Application Forms (AF-I) alongwith MPSC Challan (for payment of Fee) are available free of cost at the following locations:

- I. Office Counter of MPSC, Office, Headquarter, Shillong.
- II. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh.
- III. Form & MPSC Challan can be also downloaded from the MPSC website viz www.mpsc.nic.in

PARA 3: FEE (Inclusive of Examination Fee) Non-Refundable

Fee @ prescribed in the Table below is required to be paid on submission of the Application Form. This amount may be paid through MPSC Challan. The original copy of the Fee Challan (MPSC copy) should be attached with the Application Form.

Post Description	Amount of	Remarks
	Fee	
For posts at Sl. No. 1,2,3,4,5,6,7,	460/-	Half the rate for SC/ST
For posts at Sl. No. 8,9,10,11,12,13,14,15,16,17,18,19,20,21,22,23,24,25,26	350/-	who are permanent resident of the State of
For posts at Sl. No. 27,28,29,30,31,32,33	320/-	Meghalaya

PARA 4: SUBMISSION OF APPLICATION

As already indicated candidates can submit their application through the following modes:-

1. **Off-line Mode:**

- a) In this option candidates should present their applications completed in all respect at:
 - i. Office Counter of MPSC, Office, Headquarter, Shillong.
 - ii. MPSC Cell at Tura, Nongstoin, Jowai, Baghmara, Williamnagar & Nongpoh

On any working day between 10:30 A.M. to 5: 00 P.M. till the last date

b) Applications can also be sent *by registered post* so as to reach the Commission's office at Shillong not later than the last date prescribed for off-line mode. The Commission will not be responsible for postal lost or transit delay.

2. **On-line Mode:**

Applicants may also apply online through the MPSC website viz **www.mpsc.nic.in.** Kindly read the instruction on the web page carefully before applying on-line. Last date for on-line applications is **23:59 Hrs on 17th April, 2015**

CANDIDATES WHO WISH TO FILE APPLICATIONS ON LINE MAY FILE THROUGH CYBER CAFES AND COMMUNITY SERVICE CENTRES (CSC). IN DISTRICTS WHERE SUCH FACILITIES ARE NOT AVAILABLE CANDIDATES MAY VISIT THE NEAREST NIC CENTRES WHERE THEY WILL BE ASSISTED BY THE NIC IN FILLING APPLICATIONS ON LINE.

Candidates who have already registered with the Commission's Website may log in and apply directly against the advertised vacancy/post of their choice.

PARA 5: INSTRUCTIONS

- I. All application must be complete in all respects and accompanied with proof of payment of fee and enclosed with **One Window Envelope of 4 cms x 9 cms affixed with Rs. 5/- postage stamp**.
- II. Candidates are required to clearly indicate both the Division and percentage of marks in the column captioned "Division/Percentage" at Sl. No. 20 of AF-I Form.
- III. The following documents are to be attached/uploaded along with the application form:
 - (a) Recent self attested passport size photograph. (b) MPSC copy of Fee Challan.
- IV. Incomplete application will be summarily rejected and no further correspondence will be entertained
- V. Government Employees may submit their application directly to the Office of the Secretary, Meghalaya Public Service Commission, Shillong in Form AF-I with separate request to their heads/appointing authorities for "PERMISSION / NO OBJECTION" when called for Examination /Interview.
- VI. Candidate must appear for Written Test/Interview at his/her own expenses.

PARA 6: RESERVATION OF VACANCIES

As per Government policy. Further, where the vacancies are 9 (nine) or less than 9 (nine) all posts are reserved in favour of specified communities.

<u>PARA 7</u>: COMMISSION'S DECISION ON ELIGIBILITY OF CANDIDATES

Only preliminary scrutiny of the applications and other aspects will be undertaken before proceeding to the next stage of the recruitment and therefore, the acceptance of candidature will only be provisional. Candidates are advised to carefully go through the eligibility criteria prescribed for each post such as educational qualification, age, physical standards etc. and satisfy themselves that they are eligible for the posts, before applying. After such scrutiny a "Proposed Rejection List" shall be published and hosted in the Commission's website as well as in the Notice Board of the M.P.S.C Office/Cells. A candidate is allowed 15 days time to file representation against such proposed Rejection. Copies of supporting documents will be sought only from those candidates who qualify for the Personal Interview. When detailed scrutiny is finally undertaken, if any claim made in the application is not found substantiated the candidature will be cancelled and the Commission's decision in this regard shall be final.

PARA 8: METHOD OF SELECTION

The final selection/recommendation of suitable candidates against the vacancies notified in this Advertisement shall be made by the Commission through any of the following processes.

- 1. Typing Speed, English Composition and Stenography Test, in recruitment to post of Typist and Stenographer (All Grades) as the case may be.
- 2. Personal Interview only.
- 3. Screening Test followed by Personal Interview.
- 4. Written examination followed by Personal Interview.

Physical Efficiency Test (PET), wherever required and prescribed by the Service Rules shall be conducted by the Commission assisted by a Medical Board duly constituted for the purpose, in accordance with the norms/standards and such specification as prescribed under such Rules.

The Screening Test shall be applied /conducted by the Commission in respect of all recruitments to those posts where the method of selection/Syllabus has not been prescribed by the Service Rules. The objective of the test is to shortlist the number of eligible candidates in recruitments where the number is large compared to the available vacancies, otherwise the selection of suitable candidates against the notified vacancies shall be made on the basis of personal interview. The decision to hold or not to hold the Screening Test in any such recruitment shall lie with the Commission.

Written Examination shall be mandatory in respect of recruitments to posts where the Service Rules has specifically prescribed the conduct of such examinations. In such cases, the subjects, syllabus, total marks and pattern of examination shall be as notified by the concerned Government Department under such Rules.

On the result of such Screening Test/ Written Examination the Commission shall call such number of candidates as it may think appropriate to appear for the Personal Interviews. The principle/policy followed by the Commission is that the ratio of the number of candidates called for interview to the vacancies should be limited to 1:2 to 1:5. In recruitments involving very few posts the ratio can be raised up to 1:10.

PARA 9: DEBARMENT

- (a) Candidates should make sure of their eligibility for the post applied for and that the declaration made by them in the format of application regarding their eligibility is correct in all respects. Any candidate furnishing incorrect information or making false declaration regarding his/her eligibility at any stage or suppressing any information is liable TO BE DEBARRED FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE COMMISSION, and summarily rejection of their candidature for this recruitment.
- (b) The Commission is vested with the constitutional duty of conducting recruitment and selection as per rules duly maintaining utmost secrecy and confidentially in this process and any attempt by anyone causing or likely to cause breach of this constitutional duty in such manner or by such action as to violate or likely to violate the fair practices followed and ensured by the Commission will be sufficient cause for rendering such questionable means as ground for debarment.
- (c) If any candidate is or has been found impersonating or procuring impersonation by any person or resorting to any other irregular or improper means in connection with his/her candidature for selection or obtaining support of candidature by any means, such a candidate may in addition to rendering himself/herself liable to criminal prosecution, will be liable to be debarred permanently from any exam or selection held by the Service Commissions in the country.
- (d) Canvassing Directly or Indirectly will Disqualify a candidate.

Sd/-Secretary, Meghalaya Public Service Commission, Shillong Copy forwarded for information and wide circulation in their respective jurisdiction to:

- 1. Hon'ble Chairman / Hon'ble Members of the Commission.
- 2. The Officer on Special Duty, Meghalaya Public Service Commission Cell, Tura, Jowai, Nongstoin, Baghmara, Williamnagar & Nongpoh along with 20 copies of the Advertisement for circulation in their respective Districts. It may be ensured that Sl. No. 20 of the AF-1 Forms is properly filled in by the candidates before the forms are received at the Cells.
- 3. The Director of Employment and Craftsmen Training and Apprenticeship Adviser, Shillong.
- 4. The Assistant Director of Employment, Divisional Employment Exchange, Shillong.
- 5. The Employment Officer, District Employment Exchange, Jowai, Tura, Williamnagar, Nongpoh.
- 6. The Employment Officer, Coaching-cum- Guidance Centre for ST/SC, Shillong
- 7. The Assistant Employment Officer, District Employment Exchange, Nongstoin / Baghmara
- 8. The Assistant Employment Officer, Sub-Divisional Employment Exchange, Sohra / Mairang / Resubelpara / Ampati / Khliehriat.
- 9. The District Employment Officer, Shillong.
- 10. The Assistant Employment Officer:
 Shillong / Jowai / Nongstoin / Williamnagar / Sohra / Nongpoh / Ampati / Mairang.
- 11. The Deputy Commissioner, East Khasi Hills District / West Khasi Hills District / South West Khasi Hills District / Ri-Bhoi District/East Garo Hills District/West Garo Hills District / South Garo Hills District / North Garo Hills District / South West Garo Hills District / East Jaintia Hills District / West Jaintia Hills District.
- 12. S.D.O. Mairang / Ampati / Khliehriat / Amlarem / Mawkyrwat / Resu-Belpara / Sohra / Dadengiri Civil Sub-Division.
- 13. The Chief Executive Member, Khasi Hills District Council/Jaintia Hills District Council/ Garo Hills District Council.
- 14. The News Editor All India Radio, Shillong/Tura/Jowai.
- 15. Junior Employment Officer, Sub Divisional Employment Exchange, Resubelpara, East Garo Hills.
- 16. All Block Development Officers.
- 17. Confidential Branch.
- 18. Station Director, Doordarshan Kendra, Shillong/Tura/Jowai.
- 19. The Treasury Officer, Shillong, Tura, Jowai, Ampati and Williamnagar Sub Treasury Resubelpara Sub Treasury, Baghmara Sub-Treasury.
- 20. S.I.O. NIC, NIC Building with a request to get the Advertisement hosted in MPSC website.
- 21. The Assistant Director Employment, Divisional Employment Exchange, Shillong.
- 22. The A.G.M. SBI, Laitumkhrah Branch.
- 23. Concerned Dealing Assistant.
- 24. Departments concerned.

Secretary, Meghalaya Public Service Commission,

Shillong